

**INSTRUCTIONS FOR COMPLETING THE COLUMBARIUM LICENSE
FOR A NICHE
Saint Paul the Apostle Catholic Church**

General

Please complete a separate agreement for each niche. This assures that all records will be accurate, since the engraving information is contained with each license. Note that the Licensee may change the engraving information at any time prior to the time the specific engraving is made.

Page 1 - Please print the full name of the Licensee(s). The Parish Office will fill in the Parish Name and City at the top of the page, and the niche number at the bottom of the page.

Page 2 – Section 2 - The Parish will fill in the amount received from the Licensee and how much is the fair market value of the goods or services being provided to Licensee and the fee for the License.

Page 3 – Section 9 – Licensee must fill in information on the Eligible Persons who will use the niche.

Page 4 – All Licensees specified on Page 1 must sign this page. Also be sure to fill out your address, city, state, zip, phone number and email address (if you have one.)

Page 5 - Please print clearly. The Eligible Persons name(s) and dates are the information that will be engraved on the niche covers (see examples on back of these instructions). Engraving must conform to Regulation 1.3 of the “Rules and Regulations.”

“Next of kin” is not limited to blood relatives, and may include assigns and successors, including a friend, attorney, etc. Please be certain to enter the relationship after each name. Include their address and phone numbers.

Please designate **one** next of kin, and **one** contingent next of kin. In the case of married couples, typically the next of kin will be the spouse.

The specified Next of Kin, and Contingent Next of Kin are the persons to whom the Licensee grants authority over the cremated remains of the Eligible Person. More than one person is useful in case the previous person(s) listed cannot be found or is deceased at some date after interment.

At the bottom of the page, all the Licensees specified on Page 1 must sign the Agreement and date it. If two persons are listed as Licensee on Page 1, then both must sign as “Licensee” on Page 5.

The Parish Office will fill in the bottom blocks.

Return the signed form to the Parish Office in Seneca for completion and safekeeping. A copy of the completed Agreement will be sent to each Licensee.

Final Note

The maximum single urn size is 10” high by 9” wide by 8” deep. The maximum companion urn size is 10” high by 9” wide by 16” deep. It is the Licensee’s responsibility to purchase urns which will fit in the space, standing upright. Many standard urns fit these dimensions. All ashes are required to remain intact and together.

A “single” niche is defined as one (1) urn per niche, for only one person.

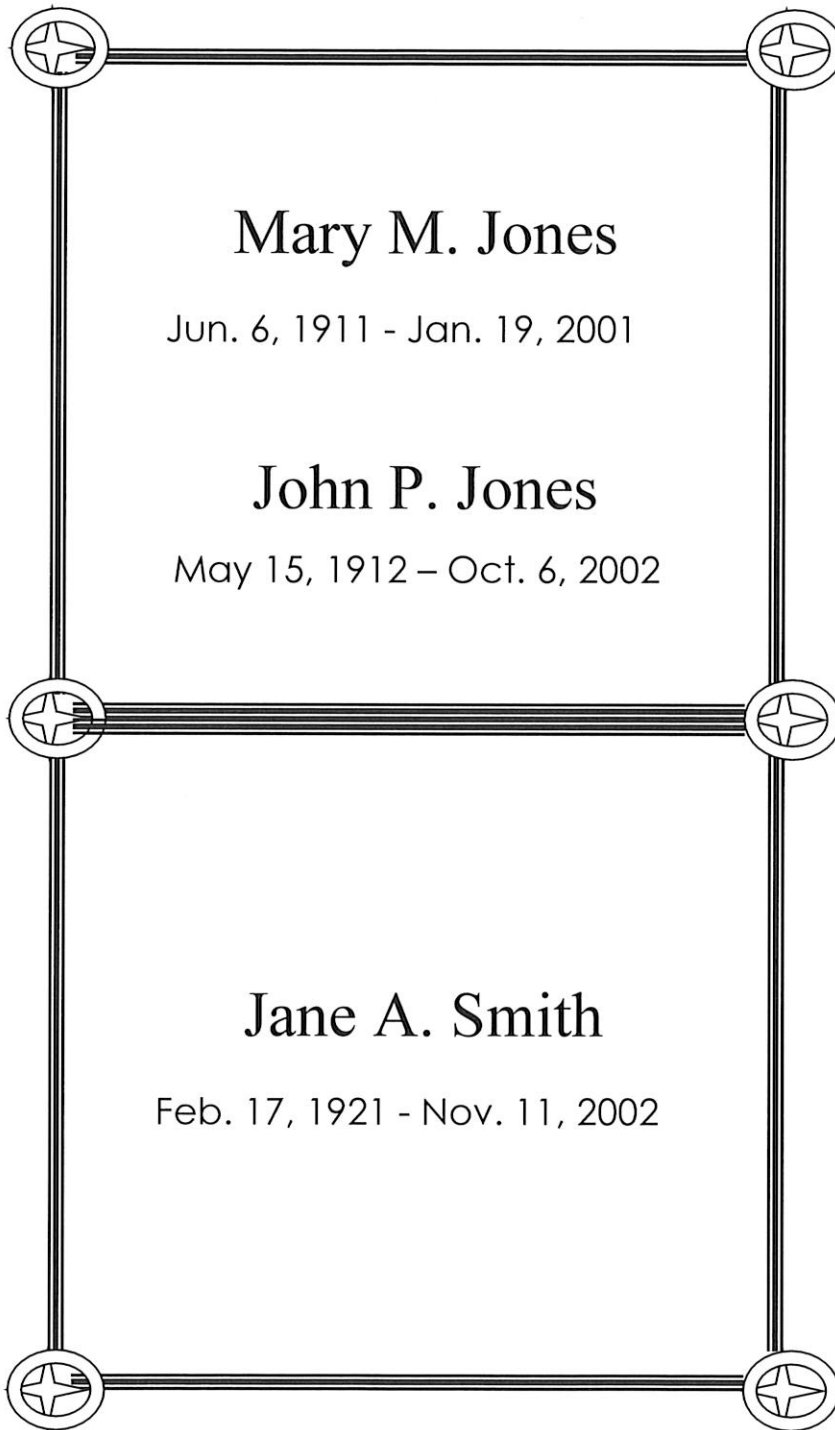
A “double” niche is defined as two (2) urns OR one (1) companion urn per niche, for up to two people.

On a double niche, the top name will be that of the first person interred.

Please make check payable to “Saint Paul” and write “Columbarium niche” and the niche number in the memo line.

Niche Cover Example

FOR ILLUSTRATION ONLY – ACTUAL FONT AND SPACING MAY BE VIEWED AT THE COLUMBARIUM



THE CATHOLIC DIOCESE OF CHARLESTON

COLUMBARIUM LICENSE

This COLUMBARIUM LICENSE (“License”) is issued as of the date set forth on the signature page hereof, by Bishop of Charleston, a Corporation Sole, by the Pastor or Administrator (referred to for convenience herein as the “Pastor”) of

Saint Paul the Apostle Catholic Church, Seneca, SC
(*Parish Name and City*) (the “Parish”), acting with authority of the Bishop of the Catholic Diocese of Charleston, in his official capacity, to

(*Print Name of Licensee*) (“Licensee”).

WHEREAS, with the authority of the then-acting Bishop of the Catholic Diocese of Charleston, or in his absence, the Diocesan Administrator (referred to for convenience herein as the “Competent Authority”), the Parish has undertaken the construction of a Columbarium to provide a reverential place to inter the cremated remains of Eligible Person(s) [as defined in the Columbarium Rules and Regulations, as amended from time to time (the “Columbarium Rules and Regulations”)] in perpetuity, in a memorial garden setting; and

WHEREAS, the Columbarium will be constructed in phases as demand dictates; and

WHEREAS, the Competent Authority, through the Pastor, has agreed to issue this License; and

WHEREAS, the Licensee desires to acquire the privilege of interment in the Columbarium of the cremated remains of the Eligible Person(s); and

WHEREAS, the Licensee has designated such persons and agrees to the terms and conditions of the following License and the Columbarium Rules and Regulations, as amended from time to time, which are to be binding upon and shall insure to the benefit of the Licensee and all Eligible Person(s).

NOW THEREFORE, it is mutually agreed as follows:

1. The Competent Authority licenses niche double / single _____ (*niche number & style*) in the Columbarium to the Licensee, subject to the Columbarium Rules and Regulations and the following terms, limitations and conditions:

(a) No property right of any kind in the Columbarium or any part inures to the benefit of the Licensee or Eligible Person(s). This License extends solely to the privilege of interment of the cremated remains of the Eligible Person(s) designated below in the Columbarium, subject always to the attached Columbarium Rules and Regulations and to all future reasonable and uniform amendments that may be hereafter adopted by the Diocese without notice.

(b) This License is subject to any applicable usage, rules and discipline of the Roman Catholic Church now or hereafter in effect, as well as any requirements of the Competent Authority.

(c) The Licensee understands that the plans for the Columbarium exhibited to the members of the Parish are conceptual only, and that the Columbarium will be constructed in phases over a period of years depending upon the funds that become available and the extent of demand for niches. Neither the Competent Authority nor the Parish makes any representations as to the nature and extent of future construction.

2. The Parish acknowledges the receipt of \$ _____ from the Licensee. Of such amount, \$ _____, which is the fair market value of the goods or services being provided to Licensee, represents the fee for the License, and the balance of \$0.00 is a charitable donation by the Licensee to the Diocese, for the benefit of the Parish (The Diocese is a qualified 501(c)(3) tax-exempt organization, and donations to it are tax-deductible to the full extent permitted by law. Please consult your tax advisor regarding specific questions about your donation). At the time of the interment of cremated remains in the Columbarium, no additional fees will be assessed for opening the niche and for the manufacture and installation of a standard memorial cover.

3. This License is issued to the Licensee personally and is only for the benefit of the Eligible Person(s) designated below. The undersigned acknowledges that the Columbarium Rules and Regulations limit the privilege of transferring a License, and that any purported transfer in violation of the Columbarium Rules and Regulations is void and of no effect.

4. This License may be terminated by voluntary surrender by the Licensee prior to interment of cremated remains, or as otherwise provided in the Columbarium Rules and Regulations.

5. The Parish intends to exercise reasonable care in the routine maintenance of the Columbarium in perpetuity. In the event of injury, loss or damage to the Columbarium or its constituent parts, the liability of the Diocese, the Competent Authority and the Parish is limited to the cost of repair or replacement of the Columbarium. The Diocese, the Competent Authority, the Parish and their officers and agents are not responsible for the loss of cremated remains deposited in the Columbarium.

6. If, at the discretion of the Competent Authority, it becomes necessary or desirable to change the location of the Columbarium or to discontinue the use of any part of it, the Parish, at its expense, may have the urns and cremated remains removed and preserved in another suitable place.

7. Only cremated remains that have been handled in accordance with South Carolina law are eligible for interment in the Columbarium. The Licensee, for the Eligible Persons and him/herself and their respective heirs, successors and assigns, agrees to indemnify and hold the Catholic Diocese of Charleston, the Competent Authority and the Parish and their agents, officers and employees, harmless from and against any loss, claim, liability or damage of any nature, including but not limited to reasonable attorneys' fees and costs of any action arising out of or related to this License, or involving cremated remains accepted for interment pursuant to this License that have not been handled in accordance with South Carolina law.

8. The following terms shall have the following meanings when used in this License:

(a) Eligible Person(s): those persons eligible for the privilege of having their cremated remains interred in the Columbarium as defined by the Columbarium Rules and Regulations, the names of whom are designated below for purposes of this License.

(b) Niche: a recess in the Columbarium for holding up to two urns.

(c) Urn: a suitable receptacle as provided in the Columbarium Rules and Regulations or determined by the Pastor, for cremated remains to be placed in a niche.

(d) Interment: the placement of an urn containing cremated remains into a niche.

9. Licensee designates the following Eligible Person(s) to use the Columbarium niche (Please print the following information as some of this information, unless changed by you, will be placed on the memorial):

Last Name	First Name	Middle/Maiden Name	Birth Date	Relationship to Licensee

OPTIONAL: Alternate Eligible Person(s), in order of priority:

Last Name	First Name	Middle/Maiden Name	Birth Date	Relationship to Licensee

[The remainder of this page has been intentionally left blank. The signature page follows.]

The above Columbarium License is hereby executed to be effective upon the date of approval and execution by the undersigned Pastor.

Agreed to and Accepted by:

Bishop of Charleston, a Corporation Sole

Signature of Licensee

By: _____

Print Name: ___Rev. William Hearne_____

PO Box Address

Title: Pastor

City, State, Zip Code

Date of Execution: _____

Phone Number

Email Address

Revised June 28, 2012

COLUMBARIUM NICHE LICENSE – ENGRAVING INFORMATION FOR NICHE COVER

Saint Paul the Apostle Catholic Church

The Licensee designates the following Eligible Person(s). Please print the names of the Eligible Person(s) as they will be engraved on the niche cover. Also, please be certain the date of birth and (where appropriate) the date of death are correct.

Last Name		Last Name	
First Name	M.I.	First Name	M.I.
Birth Date	Date of Death	Birth Date	Date of Death
Specified Next of Kin: Name, Relationship, Contact Information:		Specified Next of Kin: Name, Relationship, Contact Information:	
1st Contingent Specified Next of Kin, Relationship, Contact Information:		1st Contingent Specified Next of Kin, Relationship, Contact Information:	

Licensee

Date

OFFICE USE ONLY – DO NOT WRITE IN THESE SPACES				
Niche Location	Amount Paid	Date Paid		
Eligibility of 1st person:			Eligibility of 2nd person:	

COLUMBARIUM NICHE LICENSE – ENGRAVING INFORMATION FOR NICHE COVER

Saint Paul the Apostle Catholic Church

The Licensee designates the following Eligible Person(s). Please print the names of the Eligible Person(s) as they will be engraved on the niche cover. Also, please be certain the date of birth and (where appropriate) the date of death are correct.

Last Name		Last Name	
First Name	M.I.	First Name	M.I.
Birth Date	Date of Death	Birth Date	Date of Death
Specified Next of Kin: Name, Relationship, Contact Information:		Specified Next of Kin: Name, Relationship, Contact Information:	
1st Contingent Specified Next of Kin, Relationship, Contact Information:		1st Contingent Specified Next of Kin, Relationship, Contact Information:	

Licensee

Date

OFFICE USE ONLY – DO NOT WRITE IN THESE SPACES				
Niche Location	Amount Paid	Date Paid		
Eligibility of 1 st person:			Eligibility of 2 nd person:	

Saint Paul the Apostle Catholic Church

COLUMBARIUM RULES AND REGULATIONS

Our garden columbarium is a fitting place for our loved one's cremated remains. It is a beautiful reminder that those who have gone before us are not forgotten and have found peace and rest with God. This hospitable, tranquil and inviting garden is a place for both individual prayer and for the community of the faithful to assemble on the day of interment and other days of remembrance.

The Columbarium Advisory Board with the approval of the Pastor adopted the following Rules and Regulations for the guidance of all.

MAINTAINING RELIGIOUS AND AESTHETIC INTEGRITY

- 1.0. In order to retain the religious and aesthetic unity of the garden columbarium, the individual placing of flowers and other decorations is not permitted.
- 1.1. Only sealed urns containing the cremated remains of the eligible deceased will be placed in the niche. No other objects or memorabilia will be permitted.
- 1.2. Following interment of cremated remains in a niche there will be provided, as part of the original License fee, a standard memorial cover, which will be placed over the niche. This cover is the only covering permitted for the niche and will be inscribed in compliance with columbarium lettering standards.
- 1.3. Inscriptions on the Columbarium niche covers shall consist of first, middle and last names per interred individual, as defined in the Columbarium Agreement by the Licensee, and the month, day and year of birth and death. Inscriptions will be uniform in font, size and spacing. The only punctuation used for names will be period. In the case of a double niche, top name will be that of the first person interred.
- 1.4. Inscriptions on Memorial Plaques may consist of names of individual persons or families. Single or full names of individuals are permitted, i.e. either "Grace" or "Grace Smith". Each Memorial Plaque inscription will be defined by the Licensee in the Columbarium License agreement. The inscription is limited to a maximum of two lines. The only punctuation used will be period.

Title and affiliation abbreviations are permitted for military, religious, and certain professionals. See "Supplemental Memorial Inscription Guidelines 1.4" for additional details.

Names on plaques purchased for living persons will be engraved after their death, in a timely manner. In the case of families, any specific person referenced must be deceased, i.e. John Jones must be deceased for "Family of John Jones" to be inscribed. Additional guidelines are available to all Licensees regarding names and permitted forms.

- 1.5. Space permitting, niche cover inscriptions may contain either the middle initial or complete middle name, as indicated in the License Agreement. Total number of letters permitted will vary due to differences in the width of letters.

Title and affiliation abbreviations are permitted for military, religious, and certain professionals. See "Supplemental Niche Inscription Guidelines 1.5" for additional details.

ELIGIBILITY

- 2.0. The Columbarium is intended for the interment of the cremated remains of present or former registered members of the Parish of the churches of Saint Paul the Apostle in Seneca and Saint Francis of Assisi in Walhalla and the Parish of Saint Andrew in Clemson, their immediate family members and current or prior Clergy of those churches. Included in this accessibility are spouses, siblings, parents, and the natural,

adopted, step or foster children of eligible members. Or at the Pastor discretion.

- 2.1. Niche or Memorial Plaque location may be selected by the Licensee from the unlicensed inventory at the time full payment is received by the Saint Paul Parish Office.
- 2.2. Eligibility for Memorial Plaques is broader than Niches. Any relative, however distant, of a present or former registered parishioner may be remembered. The Pastor and Columbarium Advisory Board may deny any License application that is found not in compliance with the goals of the Columbarium and Parish. See "Supplemental Eligibility Guidelines 2.2" for additional details.

INTERMENT

- 3.0. Arrangement for the interment of cremated remains must be made through the Pastor or his duly appointed representative by contacting the Saint Paul Parish Office. Arrangements should be made sufficiently in advance of interment of ashes to permit the verification of records. No interment of cremated remains may take place without the permission of the Pastor. The Parish will not take possession of or store cremated remains prior to the interment.
- 3.1. Only human cremated remains are to be interred in the columbarium. Single or Companion Urns are permitted, with the maximum of one Companion or two Single Urns in each double niche. See "Supplemental Urn Guidelines 3.1" for pertinent details. All remains (ashes) must remain intact / together.
- 3.2. Maximum dimensions for each of two urns in a double niche are 10 inches high by 9 inches wide by 8 inches deep. Maximum Companion Urn dimensions are 10 inches high by 9 inches wide by 16 inches deep. Double urns are not permitted. See "Supplemental Urn Guidelines 3.2" for pertinent details. These dimensions are critical to proper urn selection.
- 3.3. The Pastor reserves the right to disapprove or restrict any ceremonial acts not in accordance with Catholic liturgical norms.

SURRENDERING OR TRANSFERRING LICENSE PRIOR TO INTERMENT

- 4.0. Prior to interment, a License may be surrendered. 50% of the original lease price will be refunded within one year of surrender.
- 4.1. The privilege of interment licensed to Eligible Person(s) is personal to them and can be transferred only to members of their immediate family as defined in "Eligibility" above.
- 4.2. Transfers will be recognized only upon written consent of the Pastor. Transfers may be refused without cause. Should a transfer be refused the License may be surrendered.
- 4.3. The Licensee's authority passes upon his/her incapacity or death to the "Next of Kin" or "Contingents" named in the "License Agreement."
- 4.4. All notices and other communications will be mailed to the Licensee's address, as shown on the Columbarium License form. In order to change this address, the Licensee or Next of Kin must send written notification to the Saint Paul Parish Office.
- 4.5. A License will be said to have lapsed, if the Parish Office cannot contact either the Licensee or any listed next of kin of an unoccupied niche for a period of three (3) years. Such contact will be attempted by registered letter to the persons and addresses of record. The niche location for a lapsed License will be made available for licensing to others. A lapsed License is eligible for a surrender refund should the Licensee or next of kin contact the Parish Office at a later date.
- 4.6. Exchange of a Licensed niche location for another niche location is discouraged. A request for exchange will be accepted only if the Licensee surrenders the current License under 4.1 above, and licenses a new

location for the license fee current at the time of surrender.

REMOVAL AFTER INTERMENT

- 5.0. The removal of cremated remains shall be allowed only for reasons satisfactory to, and with the prior approval of the Bishop, the Pastor and the Columbarium Advisory Board.
- 5.1. Removal of cremated remains shall have the written consent of the surviving spouse or the specified next of kin of the deceased, and any other applicable requirements of local or South Carolina Department of Environmental Control or other applicable laws or regulations.
- 5.2. Following the removal of the cremated remains, 50% of the original fee, less expenses and reconditioning costs will be refunded within one year of the approved request. All expenses related to reconditioning the niche following removal of the cremated remains are the responsibility of the Next of Kin. The inscribed niche cover will become the property of the Next of Kin.
- 5.3. If, in the discretion of the Bishop, it becomes necessary or desirable to change the location of the Columbarium or to discontinue use of all or part, the urns and cremated remains may be removed and placed in another suitable place. The expense of such removal shall be borne as the Bishop determines with Licensees and their successors not being liable for additional costs.

ADMINISTRATION

- 6.0. The construction and all operations shall be administered by the Pastor or Administrator ("the Pastor") of Saint the Apostle Catholic Church, South Carolina ("the Parish") under the authority of the Bishop of Charleston, a Corporation Sole ("the Bishop"). The Columbarium Advisory Board of the Parish shall advise and assist the Pastor in the performance of these responsibilities and duties.
- 6.1. A Columbarium Advisory Board consisting of the Pastor and 4 lay members will be responsible for managing and maintaining the Columbarium. The four (4) lay members will serve two (2) year terms with a maximum of two (2) consecutive terms. Two (2) lay members will rotate off each year after the first two (2) years.
- 6.2. All funds received with respect to the Columbarium shall be disbursed and accounted for in accordance with the policies and procedures of the Bishop and only for expenses associated with the Columbarium, unless otherwise directed by the Bishop of Charleston.
- 6.3. The Columbarium will be self-sufficient. All costs for construction, maintenance and engraving of the niche covers or memorial plaques are ordinary expenses that are included in the one-time fee. It is not envisioned that the Parish will be called upon to pay for any present, future or additional construction and maintenance costs of the columbarium. All monies collected for the use of the columbarium will be kept separate from other church monies as recommended in the Diocesan Financial Guidelines.

CHANGES and AMENDMENTS

- 7.0. With the authority and permission of the Bishop, the Pastor may amend from time to time, these Rules and Regulations, without notice, when reasonable, uniform and appropriate for the operation, control, use and preservation of the Columbarium and the preservation of remains interred therein.
- 7.1. Special Cases may arise in which the strict enforcement of a rule may impose unnecessary hardship. The Pastor may, with the authority and permission of the Bishop, without notice make exceptions, suspensions or modifications of any of these rules, when, it appears advisable. Such temporary exemptions, suspensions, or modifications shall not be construed as affecting the general application of these Rules and Regulation.

RELEASE

- 8.0. The Columbarium Advisory Board intends to exercise care in the routine maintenance of the Columbarium in perpetuity. In the event of injury, loss or damage to the Columbarium, its constituent parts, or cremated remains, the liability of the Bishop and/or the Parish is limited to the cost of repair or replacement.

BOOKS and RECORDS

- 9.0. License forms including next of kin, and records of niche openings will be maintained at the Parish Office of Saint Paul the Apostle.

Supplement to Rules and Regulations 1.5

Saint Paul the Apostle Catholic Church COLUMBARIUM RULES AND REGULATIONS

Columbarium Niche Inscription Guidelines

All inscriptions on niches must fit in the specified space using the specified font. Technical limitations of granite engraving limit small fonts and characters. Lengthy inscriptions will be sent to the engraver to determine the exact engraved length before approval or return for decreasing length.

TITLES

In addition to a person's name, certain titles, ranks, and affiliations are permitted.

Titles of military rank, religious and profession titles are permitted. The form of all titles (combinations of capital and small letters) is not possible in all cases, and superscripts (1st, 2nd, etc.) are not possible. In such cases, a form that the available font permits will be allowed. The Licensee will determine whether to use the modified form or omit the title.

Salutary titles such as Mr., Mrs., Ms., etc. are not permitted.

AFFILIATIONS

Military, professional, and religious affiliations are permitted. All affiliations will be abbreviated without punctuation using the generally accepted form of such abbreviations, i.e.: USA (Army), USAF (Air Force), USCG (Coast Guard), USMC (Marines), USN (Navy), MD (doctor of medicine), SJ (Jesuits), etc.

Titles or affiliations from organizations or clubs are not permitted. A business or club rank (corporate president, Grand Knight, etc.), or business or club affiliation (GE, K of C, etc.) is not permitted. The Remembrance file is a good place to record these experiences and achievements.

APPROVALS

The Pastor and Columbarium Advisory Board may deny use of any title or affiliation that is found not in compliance with the goals of the Columbarium and Parish.

FORM OF TITLE AND AFFILIATION INSCRIPTION - NICHE

Niche inscriptions with titles and/or affiliations will be in the following format:

Title abbreviation(period) - First Name - Middle Initial/Name - Last Name - Affiliation

Title Abbreviations will be in the form generally used by the affiliated organization, i.e. COL. or COL (depending on branch), Rev., etc.

Affiliation Abbreviations will be in the form generally used by the affiliated organization. A comma will not be used between the Last Name and the Affiliation and no punctuation will be used in or after the Affiliation. Space permitting, an extra space will be inserted between the last name and the Affiliation.

Saint Paul the Apostle Catholic Church
COLUMBARIUM RULES AND REGULATIONS

COLUMBARIUM URN GUIDLINES

Intent: the intent of Rules 3.1 and 3.2 is to comply with the practices of the Church regarding respectful treatment of human remains.

Rules & Regulations 3.1

A “Companion Urn” is a single urn with an internal divider with room for the cremated remains of a single person in each compartment. Maximum size for a Companion Urn is 10 inches high by 9 inches wide by 16 inches deep.

The size measurement must include any external moldings, handles or decorations.

If a Companion Urn is selected, the Licensee is encouraged to inter the cremated remains of the first deceased after the Funeral Mass. When needed for the cremated remains of the second deceased, the urn will be removed and placed in the care of family or a funeral director at no additional cost.

A “Double Urn” is sufficiently large for the remains of two persons in a single compartment. **Double Urns are not permitted.**

Every urn must be capable of a watertight seal. Materials of construction may be metal, plastic, ceramic, or other material(s) that have a long life expectancy. Materials that are easily punctured or soluble in water are not permitted.

Rules & Regulations 3.2

All urns must fit in the Columbarium niche standing upright. To assure that this is possible, the maximum size for each of two urns in a double niche is 10 inches high by 9 inches wide by 8 inches deep. A cylindrical urn may not exceed 8 inches in diameter.

An urn in a single niche may not be more than 10 inches high by 9 inches wide, but may be up to 16 inches deep.

The size measurement must include any external moldings, handles or decorations.

In the bottom row of each section of wall, at the left and right hand corners, there is a corner niche. The numbers are:

WALL ONE: 1E, 5E, 6E, 11E, 12E, 17E, 18E and 22E.

WALL TWO: 301E, 304E, 305E, 310E, 311E, 316E, 317E, 322E, 323E, 328E, 329E, 332E

Each of the bottom corner niches has a shelf in the back half of the niche, reducing the maximum height to 8 inches. Therefore, if two urns are placed in these niches, one may be 10 inches high by 9 inches wide by 8 inches deep and the other may be only 8 inches high, by 9 inches wide by 8 inches deep. A Companion Urn may not be used in these niches, unless the urn complies overall with the 8-inch height restriction.

COLUMBARIUM LICENSE PRICE LIST
Saint Paul the Apostle Catholic Church
Effective January 7, 2022

The Catholic Church has sanctioned cremation as an approved form of burial since 1963. To assure appropriate respect for and treatment of the cremated remains, the Church procedures require interment of the cremated remains either in a columbarium or by burial.

Our Parish Garden Columbarium is a fitting place for our loved one's cremated remains. It is a hospitable, beautiful and inviting place for the community of the Faithful to assemble on the day of interment and other days of remembrance, and also for individual prayer. It is a beautiful reminder that those who have gone before us are not forgotten and have found peace and rest with God.

The prices below include the engraving of the niche cover and perpetual care of the Columbarium garden and niches. There are no additional fees or later charges. Please see the current Columbarium *Rules and Regulations* for more information.

WALL ONE and WALL TWO PRICE LIST

Memorial Plaque	\$ 750.00
Single Niche*	\$ 4,500.00 (one (1) urn per niche, for only one person)(+ any fees)
Double Niche**	\$ 5,300.00 (two (2) urns OR one (1) companion urn per niche, for up to two people) (+ any fees)

Please make check payable to "Saint Paul."

* Note: a single niche may be changed to a double niche by payment of the difference between the price originally paid and the then-current double niche price.

** In Wall #1, there are 8 Niches in the bottom row that are slightly smaller than the other Niches, and in Wall #2, there are 12 Niches in the bottom row that are slightly smaller than the other Niches, so one of two urns must be smaller. The back half of the niche is not as high (tall) as the other niches. Two (2) urns OR one (1) companion urn can still be accommodated. The cost for these smaller Niches is:
\$ 4,100.00, single or double.

If paying by credit card, the credit card fees will be added to the cost of the niche.

Other costs that are not included in the License are any mortuary or funeral home costs, the cost of cremation, and the cost of the urn. Total cost associated with cremation is about 1/3 the cost of conventional burial in a vault and grave, depending on choices for burial plot, casket, headstone, etc.

More information and the Niche License Form is available from the Parish Office in Seneca, or by calling (864) 882 8551.

Columbarium Advisory Board

SAINT PAUL THE APOSTLE PARISH COLUMBARIUM

URN SIZE AND AVAILABILITY

MAXIMUM URN SIZE

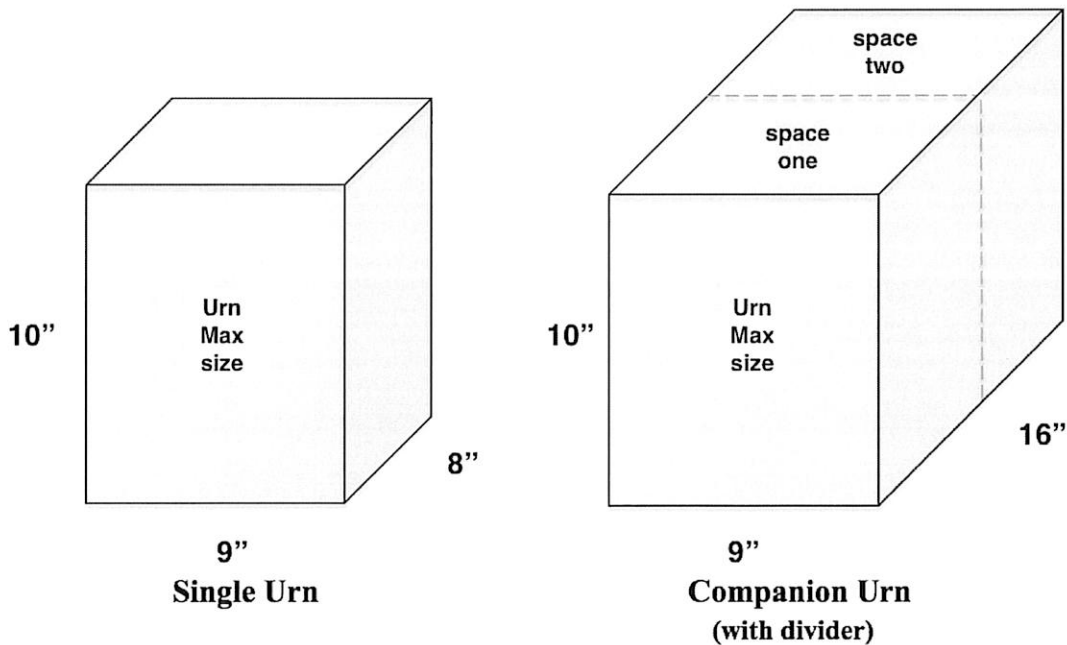
In order to fit properly in a niche, the maximum size of an *individual urn* is:

--- 10 inches high by 9 inches wide by 8 inches deep ---

The size measurement must include any external moldings, handles, or decorations. A cylindrical urn may not exceed 8 inches in diameter.

A *companion urn* (two compartments) must be the same height and width, but may be up to twice as deep:

--- 10 inches high by 9 inches wide by 16 inches deep ---



URN AVAILABILITY

Urns are available in a wide variety of shapes and sizes. Local funeral homes offer urns that may be in stock or by special order.

The best place for urn ideas is the Internet. A search using the phrase "cremation urn" yields many sizes and sources. Also, local craftsmen will create custom urns, which must be a permanent material (wood, ceramic, metal, or plastic) for interment.

FREQUENTLY ASKED QUESTIONS

CREMATION AND THE CATHOLIC CHURCH

- **May Catholics be cremated?**
- **Canon Law on Cremation**
- **Why have a Columbarium? Did the Church change its practices?**
- **Cremation vs. Burial**
- **Americans increasingly choose cremation**

THE COLUMBARIUM GARDEN AT SAINT PAUL THE APOSTLE

- **What is a Columbarium?**
- **What are the benefits to Parishioners?**
- **What information about the Columbarium is on the Parish website?**
- **How are the niches marked?**
- **Who can be interred?**
- **May a particular niche be chosen?**
- **Who is paying for the Columbarium?**
- **What is the cost of interment in the Columbarium?**
- **How is the cost of a niche determined?**
- **What happens once all of the niches are sold out?**
- **Are there some niches set aside for unexpected interments?**
- **What about care and permanency?**
- **Who will administer the activity of the Columbarium?**
- **What are the regulations for purchase of a Memorial Plaque?**

FUNERALS AND THE COLUMBARIUM

- **How are arrangements for cremation and interment made?**
- **How do I reserve a niche?**
- **Is there a funeral/committal service?**
- **Do I need to ask permission to be cremated?**
- **Who decides if I am to be cremated?**
- **How do I make my wishes known?**
- **Do I have to honor my parents or spouse's wish to cremate them?**
- **May I scatter the ashes?**
- **What funeral rites are celebrated when a person is cremated?**
- **What length of time is there between death, cremation and the funeral Mass?**
- **What happens at the Funeral Mass with cremated remains?**

May Catholics be cremated?

Yes. In May 1963, the Vatican's Holy Office (now the Congregation of the Doctrine of Faith) lifted the prohibition forbidding Catholics to choose cremation. This permission was incorporated into the revised Code of Canon Law of 1983 (Canon # 1176), as well as into the Order of Christian Funerals. It then became standard practice to celebrate the funeral liturgies with the body and then take the body to the crematorium. Most recently the bishops of the United States and Holy See have authorized the celebration of a Catholic funeral liturgy with the cremated remains when the body is cremated before the funeral.

The Church encourages placement of the cremated remains in a final resting place.

[Top of Page](#)

Canon Law on Cremation

Can. 117 S 1 - Christ's faithful who have died are to be given a Church funeral according to the norms of law.

S2 - Church funerals are to be celebrated according to the norms of the liturgical books. In these funeral rites the Church prays for the spiritual support of the dead, it honors their bodies, and at the same time it brings to the living the comfort of hope.

S3 - The Church earnestly recommends that the pious customs of burial be retained; but it does not forbid cremation, unless it is chosen for reasons that are contrary to Christian teaching.

A common practice is the entombment of the cremated remains in a "columbarium".

[Top of Page](#)

Why have a Columbarium? Did the Church change its practices?

The Church has traditionally been the natural repository and final resting place of deceased members of the Christian community. Burial within the church itself or in the adjacent churchyard was once common practice.

The amount of land necessary for a burial ground is no longer available to most churches and a myriad of laws and regulations make it extremely difficult to establish a burial site. In recent years, cremation with interment of the cremated remains, rather than burial, has become more common. In this way, the remains of the deceased can remain at the church that played such an important part in their lives. Also, many people are turning to cremation as an economical, dignified way to address the rising cost of funerals.

[Top of Page](#)

Cremation vs Burial

2012

The decision between cremating and burying loved ones remains a very personal one in the United States. Most people don't even like to discuss their plans for their final resting place until their later years. Even then, it comes down to finances, personal preferences and religious beliefs.

Studies show cremation is on the rise. In 2010, the cremation rate was over 40 percent. This number has risen steadily in the past several decades. The reasons for which people gravitate toward cremation are also gaining importance. Let's have a look at some determining factors that help explain why people choose cremation over burial.

Cost - According to the 2012 Cremation Association of North America annual report, money was a leading reason people chose cremations over burial. Although there are cases where cremation can be more expensive depending on the services and products desired by the family, in general cremation is cheaper than burial.

The national average for burial is \$7,300 (including embalming, casket, vault and other commonly requested services), whereas the national average for a cremation is only \$1,650.

Burial – Burial costs typically include a casket, liner, rental costs of funeral home, embalming, grave site, printed items, death certificate, cemetery proceedings and clergy. It does not include gravesite, burial vault and headstone/grave marker.

Cremation – Typically, cremation costs include the cremation process and a basic urn. Similar to traditional funerals, families can choose how elaborate they want the process to

be. Cremated remains are present at the funeral Mass in the ossuary, which is placed where a coffin would be.

Location – Nevada leads the nation with the highest percentage of cremations at 72 percent. Other states with high percentages of cremations are Washington, Hawaii, Oregon, Montana, Arizona, Maine and Colorado. Pacific states lead the country in highest cremations per death. South Atlantic states are at the low end. In 2011, the rate for Texas was 32 percent and 56 percent in California.

Top of Page

Americans Increasingly Choose Cremation

In 2006, 34% of deaths used Cremation as the final disposition option. This compares to 1% of all deaths a hundred years ago. The rate of cremation in the US continues to climb and is expected to reach 52% in 2025.

What are the factors that contribute to this trend?

- More religions are accepting cremation.
- Many people do not feel the need to preserve their body.
- Some people dislike the idea of being buried.
- Cost considerations.
- Cremation is very simple, especially “direct cremation” in which the body goes directly to the crematorium without embalming and viewing.
- People are increasingly less traditional.
- People are increasingly planning their own disposition.
- People are increasingly individualizing their memorials.
- Cremation removes the time constraint of full body burial.
- Cremation allows remains to be easily transported to a remote location.
- Fewer people have reserved spaces in family burial plots.
- Crematoriums have used technology to considerably reduce emissions.
- More burial grounds are offering columbariums and ground vaults.

Probably one of the most important factors in this trend is the social affirmation. Cremation becomes more acceptable as more people choose it. Basically, people know that others have researched cremation prior to choosing it. People may also factor that society finds cremation acceptable.

On average, cremation burials are 20-25% of casket burials. The additional cost of casket burials is due to multiple factors. Casket burials:

- Involve more parts, like markers, marker bases, liners, vaults, etc.
- Involve costlier parts, like a casket.
- Involve more transportation.
- Require heavy equipment: ex.: backhoe, lift, etc.
- Traditionally involve a Funeral Home, which typically charges more than a nonprofit.
- Traditionally involve a viewing, which has a lot of associated cost.
- Often involve a funeral package, which provides more services.

Funeral Cost

City	Low	High
Atlanta	\$3,890	\$11,595
Baltimore	\$3,170	\$7,995
Boston	\$3,650	\$8,795

Chicago	\$4,060	\$9,675
Houston	\$2,025	\$10,020
Nashville	\$2,945	\$8,460

Burial Plot

Plot average nationwide - \$2,000 to \$4,500

Engraved headstone - \$500 and up

Funeral and Burial costs are added to arrive at the total cost.

Note that these costs are per person.

[Top of Page](#)

What is a Columbarium?

A Columbarium is a group of niches, typically within a wall of brick, stone, granite, marble or other materials, that contains the cremated remains of the departed in a “worthy vessel”. At Saint Paul, Wall #1 contains 110 niches and Wall #2 contains 160 niches. Provision has been made for a future third wall, which will contain 160 niches. Each niche can accommodate up to two urns.

[Top of Page](#)

What are the benefits to Parishioners?

A niche in the Columbarium is modestly priced, aesthetically pleasing, and ecologically sound. The ambiance of the Columbarium creates a comfortable meeting place for families and friends to gather in love and remembrance, a consoling link between life and death.

[Top of Page](#)

What information about the Columbarium is on the Parish website?

The website is a living document that will be updated to address questions about the Columbarium, its purpose, how to acquire a niche, *Frequently Asked Questions* and the *Rules and Regulations*.

To view Columbarium information on the Saint Paul website, go to www.saintpaulseneca.org, click the “SACRAMENTS” tab, scroll down to “Related Activities” and click on “COLUMBARIUM” or the picture of the Columbarium.

[Top of Page](#)

How are the niches marked?

Each granite niche cover is engraved with the person’s legal name and dates of birth and death. These are inscribed in a uniform size and arrangement after the time of interment. The time to be engraved varies with the engraver’s workload and other factors.

[Top of Page](#)

Who can be interred?

The Columbarium is reserved for the use of current and former members of Saint Paul the Apostle Catholic Parish (Saint Paul’s in Seneca, SC and Saint Francis of Assisi in Walhalla, SC) and Saint Andrew Parish (in Clemson, SC) and their families as defined in the Columbarium *Rules and Regulations*. Non-Catholic family members are welcomed. Only human remains may be interred.

[Top of Page](#)

May a particular niche be chosen?

Yes, niches are offered on a "first come, first served" basis. The cost does not vary according to location. However, niche units are added periodically as needed so the number of niches to choose from at a given time may be limited.

[Top of Page](#)

Who is paying for the Columbarium?

The Columbarium is funded and maintained solely by the sale of the niches. No money is drawn from Church funds.

[Top of Page](#)

What is the cost of interment in the Columbarium?

The maximum cost of a single occupancy niche is \$4100 (one urn) and double occupancy is \$4,800 (two urns). This price is inclusive of all interment costs, including opening, engraving, maintenance, etc.

[Top of Page](#)

How is the cost of a niche determined?

The Columbarium Advisory Board has the task of determining price levels sufficient to 1) provide perpetual care and 2) construct the next wall. The Pastor approves the pricing. Forecasting costs a decade from now is very difficult. Construction costs at the time of building the next wall will be factored in to the cost of a niche.

A Funeral Home or Crematorium must be contacted for "direct cremation" if interment is planned at the Columbarium. This includes minimal services of the Funeral Home staff, removal of the remains from home or hospital and cremation of the remains. These costs are separate from the Columbarium and are negotiated with the Funeral Home. The Funeral Home also arranges for the death notice and copies of the death certificate for which they charge a fee.

Additional cost may be incurred if the family chooses a traditional viewing at a Funeral Home prior to cremation. Embalming is required as well as other costs such as facility fees, body preparation, clothing and a rental casket for the service.

[Top of Page](#)

What happens once all of the niches are sold out?

The Columbarium plan is to begin the construction process for additional niche space when 85% of the niches are licensed. Various approvals, permits, and actual construction will take 12 to 18 months, during which time the remaining niches are available.

[Top of Page](#)

Are there some niches set aside for unexpected interments?

The plan for the installation of additional niche walls is such that there should be a limited number of unsold niches available at any time.

[Top of Page](#)

What about care and permanency?

The Columbarium has perpetual care funded through the sale of the niches. The Pastor and a Committee of Parish members oversee the care. The Columbarium is the property of the Bishop of Charleston, and the Office of the Bishop assures permanent care.

[Top of Page](#)

Who administers the activity of the Columbarium?

The Columbarium Advisory Board reports directly to the Pastor. The Board is responsible for Columbarium management and finances.

[Top of Page](#)

What are the regulations for purchase of a Memorial Plaque?

A Memorial Plaque can commemorate any deceased relative of a current or former Parish member. Members with burial arrangements elsewhere can be remembered in this way in South Carolina, as can deceased parents or other special relatives.

Information in the Parish records indicates the relationship of the Memorial Plaque to the Parish member.

[Top of Page](#)

How are arrangements for cremation and interment made?

Arrangements for cremation are made through a Funeral Home or Crematorium. Prior to going to the Funeral Home or Crematorium, a visit to Saint Paul's Parish Office should be made to discuss the pending funeral, and confirm the inscription to go on the faceplate of the niche. The Funeral Home or Crematorium returns the urn with the cremated remains to you for the final services. Once you know when the cremated remains will be provided to you, the interment can be arranged. The Parish Office will schedule the church services and interment.

[Top of Page](#)

How do I reserve a niche?

Contact Saint Paul's Parish Office and they will assist you in completing the "Niche License", selecting a niche, and accept payment of the appropriate amount.

[Top of Page](#)

Is there a funeral/committal service?

Yes, traditional services continue as usual in the Church, and include the committal service at the Columbarium. The burial service is as prescribed by the Pastor, in consultation with the family, and in accordance with the regulations of the Diocese of Charleston.

[Top of Page](#)

Do I need to ask permission to be cremated?

No, but it is a good idea to discuss your family's wishes with the Pastor, deacon or other parish minister. Don't forget to address your wish to be cremated with your family. Put your directive in writing in the form of a pre-needs planning document.

[Top of Page](#)

Who decides if I am to be cremated?

In most cases you make the decision to be cremated. However, your survivors may decide to have you cremated, generally due to special family circumstances, but rarely against your will.

[Top of Page](#)

How do I make my wishes known?

If you desire that your body be cremated you can make those wishes known in documents designed to help plan and prepare your funeral. The possession of a niche license prior to death is an affirmation of your wishes.

[Top of Page](#)

Do I have to honor my parents or spouse's wish to cremate them?

Out of respect for loved ones, you will want to do all you can to carry out the wishes of the deceased concerning funeral services provided they are in keeping with Church practice. And keep in mind the therapeutic value to the family of celebrating the full funeral liturgy with the body present. This may significantly outweigh your reasons for cremation before the funeral liturgy.

[Top of Page](#)

May I scatter the ashes?

No. "The practice of scattering cremated remains on the sea, from the air, or on the ground, or keeping cremated remains in the home of a relative or friend of the deceased is not the reverent disposition that the Church requires." (Order of Christian Funerals, Appendix II)

All ashes are required to remain intact and together.

[Top of Page](#)

What funeral rites are celebrated when a person is cremated?

All the usual rites that are celebrated with a body present may also be celebrated in the presence of cremated remains. The United States' bishops have written new prayers and have printed them as an appendix to the Order of Christian Funerals. During the liturgies, the cremated remains are treated with the same dignity and respect as the body.

[Top of Page](#)

What length of time is there between death, cremation and the Funeral Mass?

The answer to this question depends on various factors, just as in the case of funerals with the body. The place of death, the location of the Crematorium, scheduling a time for cremation, the schedule at the parish church, and other circumstances impact the timing. Once all arrangements have been made, you should generally allow at least three or four days between death and the celebration of the funeral liturgy. The Parish Office can help determine a practical schedule.

[Top of Page](#)

What happens at the Funeral Mass with cremated remains?

Significant attention should be given to the primary symbols of the Catholic funeral liturgy, as stated in the Order of Christian Funerals and its commentaries. The paschal candle and sprinkling with holy water are primary symbols of baptism and should be used during the Funeral Mass. However, the pall is not used. Photos and other mementos may be used at the vigil, but are not appropriate for the Mass.

During the Mass, the cremated remains are treated with the same dignity and respect as the body. They are to be sealed in a "worthy vessel." They may be carried in procession and/or placed on a table in the ossuary and placed where the coffin would be with the Easter candle nearby. The body is always laid to rest with solemnity and dignity. So too, the Order of Christian Funerals provides for the interment of cremated remains (Order of Christian Funerals, #428). All ashes are required to remain intact and together.

[Top of Page](#)